

**Navi Mumbai Municipal Corporation**  
Application and Inspection List (Property transfer form -1 )

(for office use only) Acceptance	(for office use only) Distribution
Token no. <input style="width:150px;" type="text"/>	Token No. <input style="width:150px;" type="text"/>
File No. <input style="width:150px;" type="text"/>	File No. <input style="width:150px;" type="text"/>
Inspection No. <input style="width:80px;" type="text"/>	Signature for certificate-----
Distribution Window No. <input style="width:60px;" type="text"/>	Name: -----
Date <input style="width:150px;" type="text"/>	Date <input style="width:150px;" type="text"/>
Signature of Accepting Clerk	Signature of Distributing Clerk

(for applicant's use)			
To, The Ward Officer, Navi Mumbai Municipal Corporation, Navi Mumbai.			
Subject : Application for Property transfer form-1			
Applicant's details			
1) Personal application			
Surname	Name	Father/Husband's Name	
<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	
2) Application from institute			
Details of institute	Registration No.	Registration year	Name of secretary/chairman
<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>
Designation	<input style="width:100%;" type="text"/>		
Applicant's Address and other information			
Ward	<input style="width:100%;" type="text"/>		
Node	<input style="width:100%;" type="text"/>		
Sector	<input style="width:100%;" type="text"/>		
Plot no.	<input style="width:100%;" type="text"/>		
Building/house no.	<input style="width:100%;" type="text"/>		
Telephone no.	<input style="width:100%;" type="text"/>		

Area of Property in sq mtr.	residential	commercial	total
<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>

Name of the person who is selling/transferring property	<input style="width:100%;" type="text"/>
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Name of the person who is purchasing or getting property transferred	<input style="width:100%;" type="text"/>
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If Agreement is registered with Registrar, Agreement amount & registration date	<input style="width:100%;" type="text"/>
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Documents required for the certificate			
Sr.No.	Documents	Yes	No
1	Application Form	<input type="checkbox"/>	<input type="checkbox"/>
2	Agreement	<input type="checkbox"/>	<input type="checkbox"/>
3	Registration receipt from sub-registrar	<input type="checkbox"/>	<input type="checkbox"/>
4	CIDCO transfer final certificate	<input type="checkbox"/>	<input type="checkbox"/>
5	property tax receipt	<input type="checkbox"/>	<input type="checkbox"/>

Applicant's signature

Place :  (Name :  )

Date :